

WOODCREEK PROPERTY OWNERS ASSOCIATION

(512)847-9889 (512)847-0433 fax woodcreekpoa@gmail.com
www.woodcreekpoa.org

MEMBER'S AGENDA REQUEST FORM

I request that the following item be posted as an agenda item on the next meeting agenda:

(Check one and specify)

___ Discussion and possible action on: _____

___ Report on: _____

___ Ask for information about: _____

___ Other (Specify): _____

Will you be providing documentation or other information to be included in the Agenda packet?

Yes _____ No _____

Do you expect the WPOA to include documentation?

Yes _____ No _____

Has this agenda item or general subject matter been on the agenda within the last six months?

Yes _____ No _____ I do not know _____

If the answer is Yes, please state why the Board should re-consider this issue now.

Is this request time sensitive?

Yes _____ No _____ I do not know _____

If the answer is Yes, please state why it is time sensitive.

Item requested by: _____

Sponsored by Board Member: _____

Date: _____

Please return this form to the WPOA office seven days prior to date of the meeting.